



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

WWW.NCPUBLICSCHOOLS.ORG

**TO** Directors, Exceptional Children Program  
Lead Administrators, Charter Schools  
Directors, State-Operated Programs

**FROM** William J. Hussey *WH*

**DATE** July 19, 2017

## 2016-17 DATA SUBMISSION FOR TABLE 2 - FEDERAL PERSONNEL COLLECTION

The Table 2 - Federal Personnel report for the 2016-17 school year will be collected via survey. This count is based on personnel that served students with disabilities as of the December 2016 child count. All LEAs, Charters and State Operated Programs that submitted a December 2016 child count are required to submit personnel data via the survey.

The survey will collect the number of Special Education Teachers, Special Education Paraprofessionals and Related Service Personnel by age and certification status. The instructions for the table are on the first page of the survey link. This report is specifically for personnel who work with Exceptional Children regardless of funding source.

The link to access the survey is <https://www.surveymonkey.com/r/3CP8Z6T>, you may need to copy and paste this link into your browser to access the survey. The due date for the federal personnel chart is August 15, 2017. Your cooperation in meeting the deadline for data submission is greatly appreciated. If you have any questions regarding this data request, please contact your Regional CECAS Trainer.

WH/TR/kb

### EXCEPTIONAL CHILDREN DIVISION

William J. Hussey, *Director* | [bill.hussey@dpi.nc.gov](mailto:bill.hussey@dpi.nc.gov)

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER